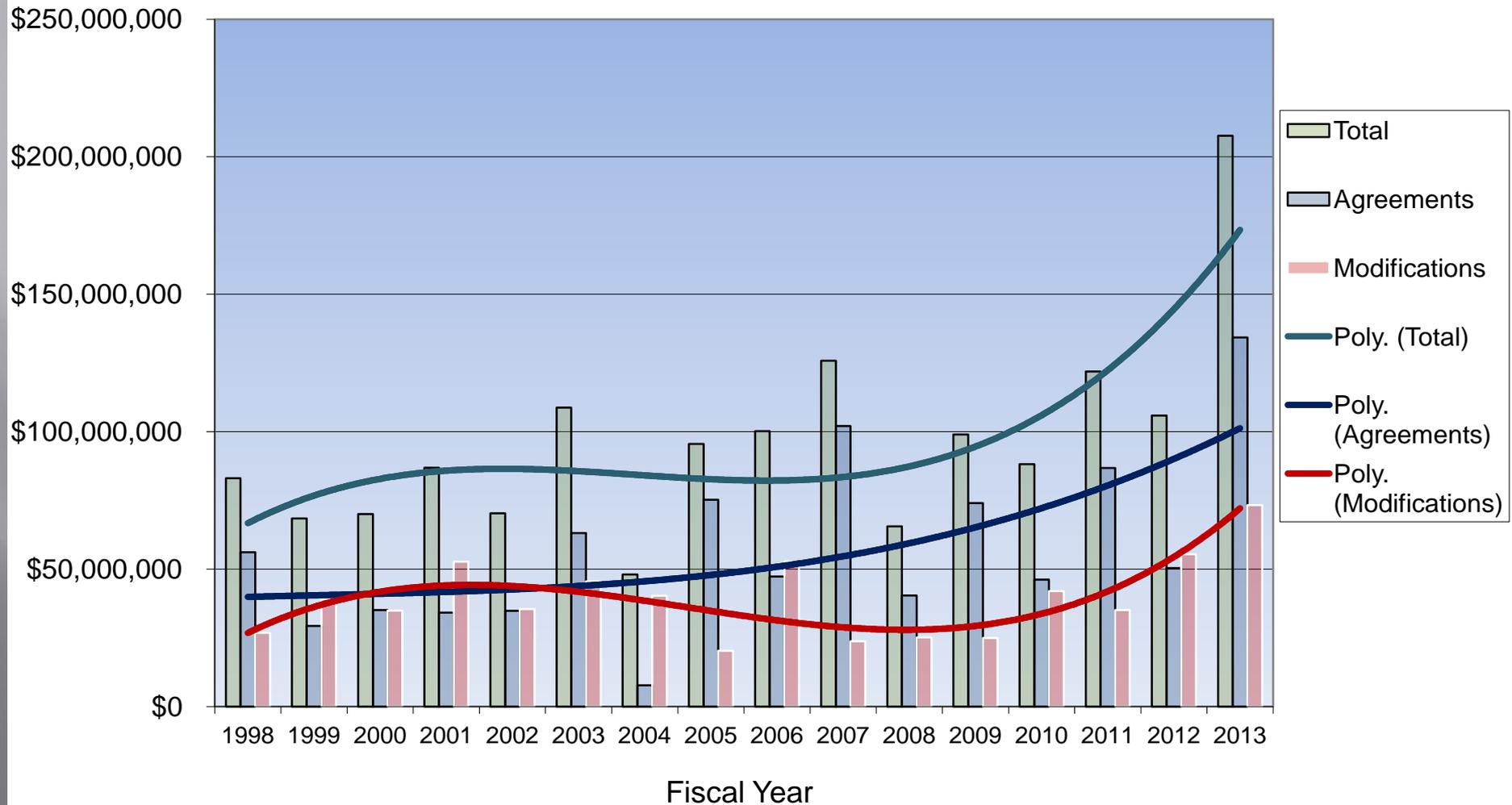


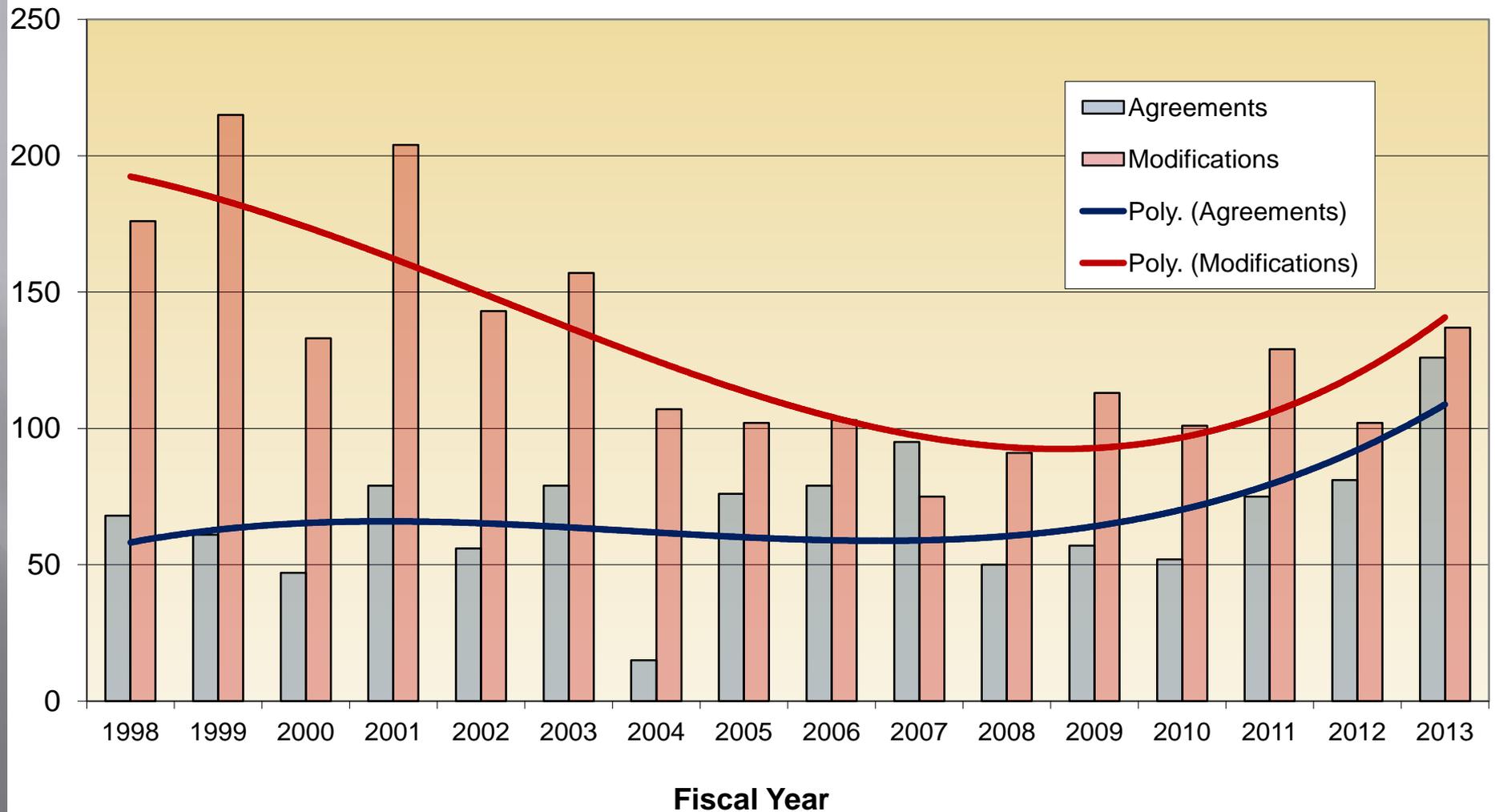
DIVISION  
OF  
PROFESSIONAL  
SERVICES

September 9, 2013

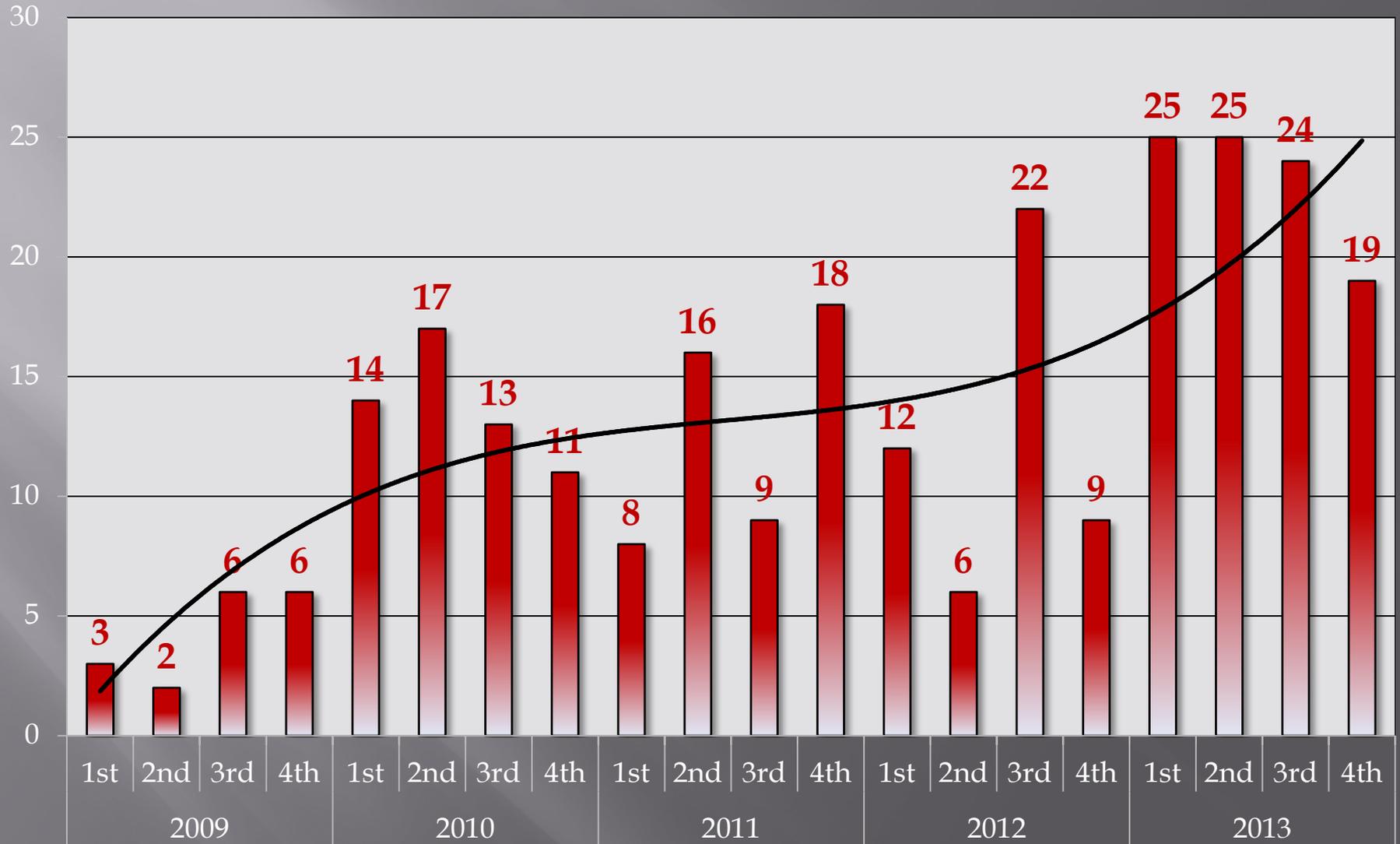
# Contracts & Mods by Dollars



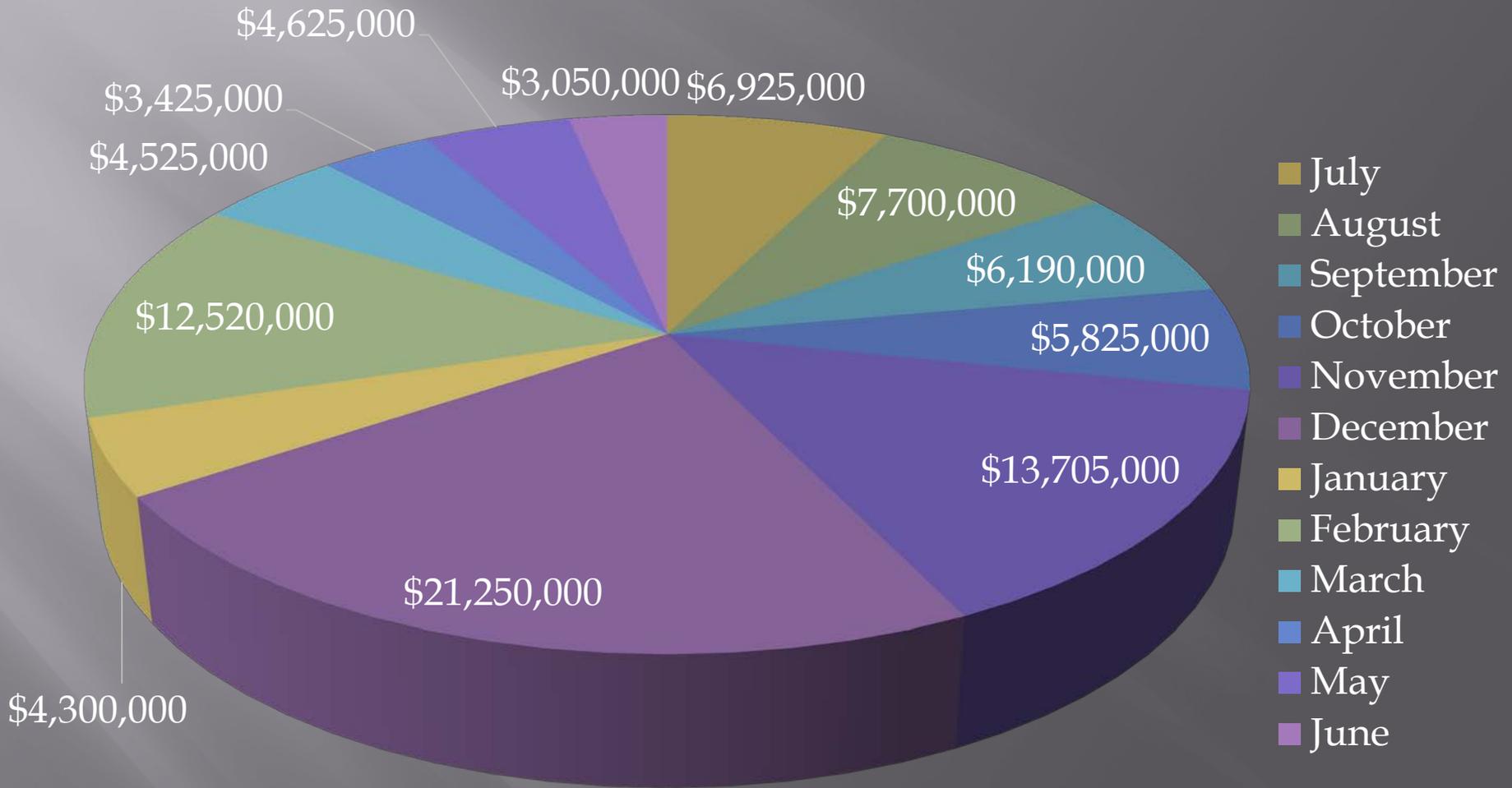
# Contracts & Mods by Quantity



# Advertisements per Quarter



# FY'13 Monthly Bulletin Fees



# Contract Expiration

- ▣ Contracts can only be extended if they have been expired for less than 30 days
- ▣ If longer, a new contract has to be created
- ▣ Reference to the original contract remains but the accounting stream is lost
- ▣ **PLEASE CHECK YOUR CONTRACT END DATES**

# Consultant Payments

- ▣ Consultants must sign all PSC's for approval
- ▣ 98% of approvals are delayed because:
  - PSC or pay estimate isn't signed
  - Wrong letter agreement is attached
  - Lack of funding